

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA
301 Park St.-Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

August 7, 2018 LEPC Meeting

Meeting Attendees:

Ray Sisk	Knox County EMA Director	Tim Polky	Town of Saint George
Candice Richards	LEPC Secretary	Robert Williams	ME DEP
Drexell White	ME CDC	Laurie Beckwith	PBMC
Peter Beal	Lyman-Morse	Peta vanVuuren	RDNA
Eric Greiner	Dragon Cement	Robin Faulkner	Lonza
Chris Whytock	Rockland Fire/EMS	Andrew Hart	Knox County Administrator

The meeting was called to order at 10:34 a.m. by LEPC Chair Andrew Hart. He asked everyone was asked to introduce themselves.

Approval of minutes: 6/5/18

- Laurie Beckwith made a motion to approve the minutes. The motion was seconded by Peter Beal. A vote was taken with all in favor.

Secretary's Report:

- Emails from Faith Staples:
7/27/18 SERC Minutes
- Emails from Robert Gardner:
6/1/18 [serc_terc_monthly_update] June 2018 Edition; 6/22/18 [serc_terc_monthly_update] EPA's Notice of Propose Rulemaking for Clean Water Act Hazardous Substances Spill Prevention; 6/28/18 Reminder July 10th, 2018 @ 9:00 AM is the next SERC meeting; 6/29/18 TRANSCAER - Ethanol Safety Seminars Coming to Nashua, NH - Don't Miss Out; 7/3/18 [serc_terc_monthly_update] July 2018 Edition; 7/3/18 Transcaer and Ammonia; 7/23/18 [serc_terc_monthly_update] Flash Update: NODA & Comment Period Extension for RMP Reconsideration Rule; 8/1/18 [serc_terc_monthly_update] August 2018 Edition
- 2017 Tier 2 Reports:
All reports have been received.
- AR-1 Reports Received:
 - None
- Other:
 - LEPC Quarterly Report for reimbursement for April – June of 2018 was submitted to SERC on 7/13/18.

Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance
\$2,067.84	\$298.65	\$48.77		\$0.00	\$42.36	\$1,762.78

- Bob Williams made a motion to approve both the Secretary and Treasurer's reports. The motion was seconded by Laurie Beckwith. A vote was taken with all in favor.

Training updates: *Knox County LEPC has a \$6,197.46 funding commitment for responder/facility HAZMAT/Chemical Safety related training.*

Dates:	Title:	Location:	
Aug 29, 2018 @ noon and 5 p.m.	G-402 ICS Overview for Senior Leaders & Policy Makers	Knox County EMA	Available to LEPC members.
Sep 11, 2018 (Tentative) 3-hr	DHS Active Threat (A/T) Seminar	Knox County EMA	DHS set of classes. First day is an introductory seminar to get an awareness level. Second day is an all-day training for to prepare incident plans for schools, etc. if you're interested in doing that, sign up.
Sep 12, 2018 (Tentative) all day	DHS A/T Facility Planning Workshop	Knox County EMA	
Oct 5, 2018 all day	School emergency response SRP/SRM ~ "ILoveUGuys" foundation	OEHS Auditorium	All-day seminar training/train-the-trainer with RSU13. The superintendent is going to require all school staff to attend it. The Foundation was started by John Michael Keyes, whose daughter was killed in a shooter incident about 10 years ago.
Oct 22, 2018 all day	Shipboard Firefighting for shore based firefighters	Knox County EMA	Designed to provide shore-based firefighters with an overview of shipboard firefighting systems. Ray is working with the Coast Guard to get access to a cutter to get people some hands-on experience.

Other:

- Laurie noted that Pen Bay Medical Center is doing their annual hazmat review on August 30th.
- Chris asked about setting up the sheltering training previously discussed with the American Red Cross. Ray said he would contact them and get that set up.

New Business:

1. Update on 2019 Knox County LEPC Workplan and Budget

The Committee approved this at the June meeting. It then went to SERC and was then approved by them as well. If you want a copy, let Ray know and he will email it out.

2. Update on HazMat Operations Training Provider Application

SERC approved this at their last meeting. They have said they are not sending anything in writing because the approval is recorded in the SERC meeting minutes. Knox County has been approved as a "fast track vendor" so we can run a course with just LEPC approval without having to give the SERC 45 days' notice. The training hasn't been set up yet because of waiting for approval from SERC. Tim said that he was hoping to get something set up for probably September. The introduction course for those who haven't done it yet would be 24 hours so it'll probably be done over three days. The refresher course would be about 8 hours. The plan is to do one initial class (for new people) and maybe a couple refresher courses each year. Hazmat Awareness level courses won't be taught because there's a lot of ways now to get that training without organizing a formal class.

3. Update on Hazardous Waste Public Information Articles

Peta explained that Tim had reached out to people in St. George who are involved in paint care to learn more about paint disposal. She said she was struggling to get anyone interested in helping to write articles to have published for public information. The goal is to get the LEPC visible in the community so they know we exist. Peta was hoping to do a quarterly article with a blurb at the bottom about the LEPC. She asked for ideas.

Some of the topic ideas discussed included paint disposal, electronic waste disposal, household chemicals disposal, and medicine take-back. Ray suggested asking the LEPC representative from different facilities write something up as a member of the LEPC to help build the community view. He encouraged the LEPC members to work together on writing the articles rather than he or Candice automatically being the ones to do it. Peta asked everyone to think of topics and ideas for something they could each write or help with, and to send information to Candice.

4. LEPC Bylaws Discussion

At the last meeting the Committee had talked about making an amendment to the bylaws regarding participation. Ray Sisk apologized for not having sent out the suggested language for the creation of a Section 5 under Article III. MEMBERSHIP and everyone had been given a copy as a handout. He noted that the current LEPC vice president would be considered a “non-participant” (or whatever term ends up being used) after missing three consecutive meetings, which equates to six months of meetings, so the Committee probably needs to replace him. He no longer works for the facility he was representing and may not feel comfortable coming as just a member of the public.

There was some discussion about making some revisions to Article II. PURPOSE AND FUNCTION, Section 2 to include “all hazards” and adjust some punctuation.

Since there is a requirement in the bylaws that any changes must be shared with the Committee 30 days before the vote, the revised language will be emailed out to everyone after the meeting so that a vote can be taken on it at the next meeting in October. *<Revised bylaw wording to be considered at next regular meeting will be provided ASAP>*

Miscellaneous:

1. Robert Williams’ DEP replacement

Matt Cameron in Lincolnville is going to be Bob’s replacement once he retires later this year. Matt was planning to attend the meeting today but wasn’t able to make it.

2. Next Meeting

The next regular LEPC meeting will be October 2, 2017 at 10:30 a.m. at the Knox County EMA Office.

Adjourn:

Meeting adjourned at 11:34 a.m.

Respectfully submitted,

Candice Richards
LEPC Secretary